



# Health and Safety Policy

Company name: Tor View Farm Ltd

The Happy Hoofers Project

Written by: Gina Banfield – 10/12/24

Date of next review: 01/12/25

Statement of general:	Responsibility of:	Action & Arrangement
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace.	Gina Banfield	Ensure adequate clothing and footwear around equines. Understanding safety around equines, and farm animals. Any potential risks or hazards to be pointed out. Any medication for animals to be kept in locked cabinet, and Coshh reports available. Visitors to be supervised by the Happy Hoofers team members at all times.
Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work.	Gina Banfield	All employees to undertake First Aid Training, Child Protection and Safe Guarding Training, and familiarise themselves with all the Happy Hoofers' policies. Provide clear instructions on expected duties. Provide supervision, and training when necessary. Visitors made aware of fire drill procedures and emergency first aid procedures.
Engage and consult with employees on day-to-day health and safety conditions.	Gina Banfield	Regularly ensure that they understand the rules of health and safety and inform of any new hazards that might occur.
Implement emergency procedures – evacuation in case of fire or other significant incidents.	Gina Banfield	Make staff and visitors aware of designated fire points and the need to exit in the event of a signal being raised. Make aware of first aid box and ensure all accidents, however minor, are logged in the accident book. Ensure 2 charged mobile phones are on-site at all times, and share What3words locations for the farm. Call 999 in an emergency ... <b>homes.vaulting.workers</b>
Maintain safe and healthy working conditions, provide and maintain equipment and ensure safe storage/use of substances.	Gina Banfield	Ensure that the workplace is free from potential trip hazards. Check equipment regularly. Substances to be kept in locked cabinet.

Gina Banfield has overall and final responsibility for health and safety. Gina Banfield has day to day responsibility for ensuring this policy is put into practice.

Signed ..... Date .....